

**Solicitation of Proposals
to Build a Covered Picnic Shelter
at Jesse Solomon Rec. Park / City of Madison, FL**

The City of Madison, FL seeks proposals from construction companies or qualified individuals interested in building a covered picnic shelter at a city park in Madison, FL known as Jesse Solomon Rec. Park.

An original and two copies of the proposals are due at 2 p.m., on June 6, 2019 to: City Manager, City of Madison, 321 SW Rutledge St., Madison, FL 32340. The envelope containing the proposals should be clearly marked "Picnic Shelter" and is to be sent or hand-delivered to the above-mentioned physical address. The proposals will be opened at 2:05 p.m., on June 6, 2019 at the above-mentioned physical address.

A pre-proposal construction meeting with city staff is required. During the pre-proposal construction meeting, potential proposers are to review construction plans prepared by the city; visit the site where the installation is to occur; and receive a project briefing from Mary Graham. Contact Ms. Graham at (850) 973-5081 prior to 5 p.m., on May 17, 2019 to learn the date, time and location of the pre-proposal meeting.

Scope of Work: Submit costs for the following two elements:

Element #1 -- The shelter will be 24 feet x 40 feet with a concrete slab. It will have split-face concrete block columns with #5 rebar reinforcement as detailed in the construction specifications to be provided by the city. The beams, fascia, and framing, to include gable ends, will be constructed of #2 pressure-treated pine or better. All gable ends will have hardie board, pressure treated plywood, or vinyl siding as approved by city. All hardware and screws will be double-dipped or approved Simpson fasteners or equivalent, provided by the contractor, as approved by city. Roofing will be 29 gauge, the color to be selected by the city. Hardie board gables will require painting, color, and specifications to be determined by the city. If you choose to use pressure-treated wood to finish the gable ends, leave them natural. All other wood will be left in a pressure-treated natural finish. Trusses will be manufactured-designed and approved by city.

Element #2 -- A proposed block cooking grill (split face) will be optional and is to be approved by the city.

Evaluation Criteria.

1. 30% Cost
2. 30% Relevant Company Experience. This section must include:
 - A statement as to why your company or firm is interested in the project mentioned above and why the city should select your company.
 - A listing of recent relevant project experience.
 - Minimum of three client references over the past five years for work similar to the project mentioned above.
3. 20% Demonstrated Capability to Perform Project. This section must include: Description of how the company will approach the implementation process and provide the required services described above.

4. 10% Personnel. This section must include:
 - Identification and brief description of experience of key company personnel to be involved in the project.
 - Identification of any sub-contractors and their areas of expertise.
5. 10% Quality Control. This section must include:
 - The company's strategy for maintaining cost and quality control on its projects.
 - Key personnel involved in maintaining cost and quality control.

Selection Process.

1. The city will receive and review the proposals and determine no fewer than three firms deemed to be the most qualified.
2. Once the city determines the most qualified companies, it will, through its staff, conduct discussions with, and may require public presentations by, such firms.
3. The city reserves the right to award this project without accepting public presentations from the submitting firms.

The city reserves the right to reject any and all proposals; seek new proposals when it is reasonably in the best interests of the city; waive any minor irregularities in the proposals; and request additional information from the proposers.

The city is a Fair Housing/Equal Opportunity Employer/Handicap Access Jurisdiction.