

**MINUTES OF CITY COMMISSION MEETING
MADISON, FLORIDA
NOVEMBER 14, 2017**

The City Commission met in a regular meeting at 5:30 p.m. in City Hall. Mayor/Commissioner Rayne Cooks (District 1), Commissioner Ina Thompson (District 2), Commissioner Jim Catron (District 3), Commissioner James E. Stanley, Jr. (District 4), and Commissioner Judy Townsend (District 5) were present.

City staff present were: Tim Bennett-City Manager, Lee Anne Hall-City Clerk, George T. Reeves-Acting City Attorney, Bruce Jordan-Fire Chief, Reggie Alexander-Police Chief, Efrem Edwards-Police Captain, David Floyd-Public Works/Sanitation Department Superintendent, and Chuck Hitchcock-Community Development Director.

The Mayor called the meeting to order.

During Citizens Participation the following citizens spoke: James Glaser, Wanda Violet, and Donnell Davis.

James Glaser expressed concerns over how he felt he had been treated by city hall staff.

Wanda Violet discussed her frustration concerning the banner for the Madison County Florida Storytelling Event, because she had been told by city hall staff that it would be displayed for a week and it had not. She also invited the commission and the audience to attend the Storytelling Event on November 18, 2017 at O'Toole's Herb Farm.

Donnell Davis spoke concerning ethics.

Commissioner Townsend moved to adopt the agenda; seconded by Commissioner Stanley. Motion passed 5-0.

Commissioner Catron moved to adopt the consent agenda: (a) Minutes of October 10, 2017, (b) Minutes of Special Meeting October 25, 2017, (c) Declaration of Surplus Items Located at the Public Works Department (d) Distribution of FY 17 Edward Bryne Memorial JAG Program Funds, (e) Fire/Rescue Department Report, (f) Police Department Report. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to adopt proposed Resolution No. 2017-14 – A RESOLUTION OF THE CITY OF MADISON, FLORIDA, AMENDING THE BUDGET FOR FISCAL PERIOD BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Townsend and passed 5-0.

After a lengthy discussion concerning the renaming of First Street and Scruggs Street to Pete Mobley Street, Commissioner Townsend moved to approve proposed Resolution No. 2017-15-A RESOLUTION OF THE CITY OF MADISON RENAMING FIRST STREET AND SCRUGGS STREET TO PETE MOBLEY STREET. The motion was seconded by Commissioner Stanley and passed 4-1. (Commissioners Cooks, Stanley, and Thompson voted to adopt the resolution; Commissioner Catron voted NOT to adopt the resolution.) Acting City Attorney George T. Reeves advised that a letter needed to be sent to the Board of County Commissioner requesting they enact a similar resolution renaming the portion of Scruggs Street that lies within the unincorporated area of the County to be Pete Mobley Street.

Commissioner Catron moved to have proposed Ordinance No. 2017-2 read by title only. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to adopt, on first reading, proposed Ordinance No. 2017-2 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, AMENDING THE CITY OF MADISON LAND DEVELOPMENT REGULATIONS, AS AMENDED, PURSUANT TO AN APPLICATION, LDR 17-01, BY THE CITY COMMISSION; PROVIDING FOR DELETING AND REPLACING IN ITS ENTIRETY ARTICLE EIGHT ENTITLED FLOOD DAMAGE PREVENTION REGULATIONS TO COMPLY WITH FEDERAL EMERGENCY MANAGEMENT AGENCY REGULATIONS; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Townsend. Community Development Director Chuck Hitchcock explained the proposed ordinance. Motion passed 5-0.

Commissioner Catron moved to have proposed Ordinance No. 2017-3 read by title only. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to adopt, on first reading, proposed Ordinance No. 2017-3 – AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MADISON, FLORIDA; AMENDING THE CITY CODE OF ORDINANCES BY AMENDING SECTION 8-1 ENTITLED, BUILDING CODES ADOPTED TO ADOPT THE CURRENT EDITION OF THE FLORIDA BUILDING CODE AND PROVIDING FOR AMENDING THE CURRENT EDITION OF THE FLORIDA BUILDING CODE BY AMENDING THE FLORIDA BUILDING CODE, RESIDENTIAL TO ADD LOCAL TECHNICAL AMENDMENTS REGARDING ADDITIONAL ELEVATION OF DWELLINGS; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Stanley. Community Development Director Chuck Hitchcock explained the proposed ordinance. Motion passed 5-0.

Commissioner Catron moved to have proposed Ordinance No. 2017-4 read by title only. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Stanley moved to adopt, on first reading, proposed Ordinance No. 2017-4 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, RELATING TO THE TEXT OF THE CITY OF MADISON LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, LDR 17-02, BY THE CITY COMMISSION, PROVIDING FOR AMENDING SECTION 4.12.5 ENTITLED SPECIAL EXCEPTIONS TO ADD MINI-SELF-STORAGE BUILDING AND MINI-STORAGE FACILITY AS A SPECIAL EXCEPTION WITHIN THE "C1" COMMERCIAL, INTENSIVE ZONING DISTRICT; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Catron. Community Development Director Chuck Hitchcock explained the proposed ordinance. The meeting was opened for public comments. There were no comments. Motion passed 5-0.

Commissioner Catron moved to have proposed Ordinance No. 2017-5 read by title only. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to adopt, on first reading, proposed Ordinance No. 2017-5 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, RELATING TO THE TEXT OF THE CITY OF MADISON LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, LDR 17-03, BY THE CITY COMMISSION, PROVIDING FOR AMENDING SECTION 2.1, ENTITLED DEFINITIONS BY ADDING A DEFINITION FOR DWELLING, LOFT; PROVIDING FOR AMENDING SECTION 4.11.2 ENTITLED PERMITTED PRINCIPAL USES AND STRUCTURES BY ADDING LOFT DWELLINGS AS A PERMITTED USE; PROVIDING FOR AMENDING

SECTION 4.11.3 ENTITLED PERMITTED ACCESSORY USES AND STRUCTURES BY DELETING DWELLING UNITS ONLY FOR OCCUPANCY BY OWNERS OR EMPLOYEES THEREOF AS A PERMITTED ACCESSORY STRUCTURE; PROVIDING FOR AMENDING SECTION 4.11.4 ENTITLED PROHIBITED USES AND STRUCTURES BY EXEMPTING LOFT DWELLING UNITS AS A PROHIBITED USE AND STRUCTURE; PROVIDING FOR AMENDING SECTION 4.11.11 ENTITLED MINIMUM OFFSTREET PARKING REQUIREMENTS BY EXEMPTING LOFT DWELLING UNITS FROM THE REQUIREMENTS OF OFFSTREET PARKING; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLCIT; AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Stanley. Community Development Director Chuck Hitchcock explained the proposed ordinance. The meeting was opened for public comments. There were no comments. Motion passed 5-0.

Commissioner Catron moved to approve the Extension of Audit Services with Powell and Jones CPA for three (3) years. The motion was seconded by Commissioner Townsend and passed 5-0.

Public Works/Sanitation Superintend David Floyd discussed the city's current commercial sanitation rates and advised that he and City Manager Tim Bennett were working with City Attorney Clay Schnitker on a revised sanitation ordinance for the commission's consideration at a future meeting.

City Manager Bennett discussed a request from Lamar Blakely and Lisa Frieman of 152 SE Macon Street to purchase city right-of-way located directly to the west and south of their property. Acting City Attorney Reeves explained that the property they wanted to purchase was an alleyway and if the Commission wished to close the alleyway they could and then the property owner would then own it. Commissioner Catron moved to proceed with the process to close the west and south alleyways encompassing Mr. Blakely and Ms. Frieman's property; contingent upon the property owners paying the legal expenses associated with the transaction and the city being allowed easements for utilities. The motion was seconded by Commissioner Stanley and passed 5-0.

The delay of capital expenditures was discussed. City Manager Bennett advised that an internal freeze would be put in placed on all non-critical expenditures. He stated that he wanted to meet with all department heads to discuss the subject and more information would be made available at the December 12, 2017 meeting.

Commissioner Townsend moved to authorize city staff to explore a USDA grant/loan program for the acquisition of police vehicles and equipment for the Police Department. The motion was seconded by Commissioner Thompson and passed 5-0.

Commissioner Catron moved to authorize city staff to explore a USDA grant/loan program for fire/rescue equipment and a renovation of a portion of the fire/rescue facility for the Fire Department. The motion was seconded by Commissioner Stanley and passed 5-0.

City Manager Bennett briefed the commission on the status of the solicitation of proposals to remove debris from city streets following tropical storms, hurricanes and other emergencies.

Commissioner Catron moved to award the bid regarding construction of a parking area to serve Sumpter James Park to the lowest bidder, C.M. Brandies, Inc. for \$4,000.00; contingent upon the construction being in regulation with Suwannee River Water Management regulations. Mayor/Commissioner Cooks passed the gavel to Mayor Pro-Tem/Commissioner Townsend and then seconded the motion. Motion passed 4-

1. (Commissioners Catron, Cooks, Thompson, and Townsend voted to award the bid; Commissioner Stanley voted NOT to award the bid.)

The gavel was then passed back to Mayor/Commissioner Cooks.


The commission discussed the process for the selection of a new city manager. City Clerk Lee Anne Hall was directed to advertise the opening in several news outlets. The deadline for submission of applications was set at 5:00 p.m. on Friday, December 8, 2017. A special meeting was scheduled for Monday, December 18, 2017 at 5:30 p.m. to review the applications and select candidates for interviews. Copies of all the applications will be provided to the commission well in advance of the special meeting.

Commissioner Catron advised that he plans to ask Clayte McWilliams to serve as a member on the city's Planning and Zoning Board and would ask the commission to appoint Mr. McWilliams at the December 12, 1017 meeting. Mr. McWilliams currently serves as an alternate member on the Planning and Zoning Board; and if appointed as a member an alternate member would need to be appointed.


Commissioner Thompson requested that a contract be prepared for persons wishing to have banners hung across Range Avenue.

Commissioner Stanley moved to adjourn; seconded by Commissioner Catron. Motion passed 5-0. The meeting adjourned at 7:45 p.m.

Attest:



Rayne J. Cooks/Mayor/Commissioner



Lee Anne Hall, City Clerk