**MINUTES OF CITY COMMISSION MEETING**

**MADISON, FLORIDA**

**JULY 13, 2021**

The City Commission met in a regular meeting at 5:30 p.m. in City Hall. Commissioner Rayne Cooks (District 1), Commissioner Ina Thompson (District 2), Commissioner Jim Catron (District 3), Mayor/Commissioner Terry Johnson (District 4), and Commissioner Judy Townsend (District 5) were present.

City staff present were: Jerome Wyche-City Manager, Lee Anne Hall-City Clerk, Tommy Reeves-City Attorney, Tyrone Edwards-Police Captain, and Denver Bolin-Natural Gas Supervisor.

The Mayor called the meeting to order.

During Citizen’s Participation: April Davis, owner of Madison Books, 254 SW Range Avenue, discussed alleged issues with water leaking into her building from the building next to hers.

Commissioner Catron moved to adopt the agenda; seconded by Commissioner Townsend. Motion passed 5-0.

Commissioner Cooks moved to adopt the consent agenda: (a) Minutes of June 8, 2021 Regular City Commission Meeting, (b) Department Head Reports, (c) Finance Report, and (d) State Revolving Fund Amendment 2 to Loan Agreement WW400400 & Grant Agreement SG400401 City of Madison. The motion was seconded by Commissioner Catron and passed 5-0.

Natural Gas Department Supervisor Denver Bolin briefed the Commission on the Natural Gas Survey recently conducted by City Hall staff. He advised that the customers who participated in the survey were entered into a drawing for a chance to win a $100.00 gift card. The winner of the $100.00 gift card was Willene Herring.

City Attorney Tommy Reeves explained the process for abandoning an alley, as requested by city resident Matthew Andress of 262 SE Rutledge Street, at the June 8, 2021 meeting. By consensus, the City Attorney and City Staff were instructed to begin the process of abandoning the alley; once Mr. Andress paid a $500.00 deposit towards expenses related to the transaction.

Auditor Richard Powell presented the Annual Financial Report for the Fiscal Year ended September 30, 2020. Commissioner Townsend moved to accept the Report, seconded by Commissioner Catron. Motion passed 5-0.

Commissioner Catron moved to approve and authorize the Mayor to execute the Professional Services Agreement between the City of Madison, Florida and Eutaw Utilities, Inc. d/b/a Eutaw, Inc. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to tentatively set the Fiscal Year 2021/2022 millage rate at 7 mils and schedule the first public hearing for Fiscal Year 2021/2022 budget for September 14, 2021 at 5:30 p.m. The motion was seconded by Commissioner Cooks and passed 5-0.

City Manager Wyche discussed the deteriorating conditions of the City Hall building. Commissioner Cooks moved to authorize the City Manager to procure, for an amount not to exceed $10,000.00, the services of a structural engineering firm to conduct a facility analysis of the current building structure. The motion was seconded by Commissioner Catron and passed 5-0.

City Manager Wyche discussed the procurement classifications in the City’s current Procurement Policy. It was the consensus to direct the City Attorney to draft an amended policy for the Commission’s review and possible approval at the August 10, 2021 meeting.

No action was taken on the Consultant’s Agreement between Edward Walker Dean and the City of Madison. However, the Commission requested Mr. Dean submit a progress report at least every 2 ½ months.

The City Manager’s Report was accepted.

There being no further business, Mayor Johnson adjourned the meeting at 7:30 p.m.

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ATTEST: Terry A. Johnson, Mayor

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Lee Anne Hall, City Clerk