**MINUTES OF CITY COMMISSION MEETING**

**MADISON, FLORIDA**

**APRIL 8, 2025**

The City Commission met in a regular meeting at 5:30 p.m. in City Hall. Commissioner Voncyle Wilson (District 1), Commissioner Ina Thompson (District 2), Commissioner Priscilla Akins (District 3), Mayor/Commissioner Byron Poore (District 4), and Commissioner Judy Townsend (District 5) were present.

City staff present were: Doug Brown-Interim City Manager, Lee Anne Hall-City Clerk, Clay Schnitker-City Attorney, Tyrone Edwards-Police Chief, Chris Cooks-Police Captain, Bruce Jordan-Fire Chief, and Mary Graham-Director of Community Development.

The Mayor called the meeting to order.

Deloris Jones spoke during Citizen’s Participation.

Commissioner Akins moved to adopt the agenda, seconded by Commissioner Thompson. Motion passed 5-0.

Commissioner Wilson moved to adopt the consent agenda: (a) Minutes of March 18, 2025 Regular City Commission Meeting, (b) Minutes of March 25, 2025 Workshop, (c) Department Head Reports, (d) Finance Report, and (e) MCDC Report. The motion was seconded by Commissioner Thompson and passed 5-0.

Commissioner Townsend referenced the Code Enforcement Report, which included a complaint concerning a privacy fence in violation of the city’s Land Development Regulations. Commissioner Townsend directed Interim City Manager Brown to notify the property owner that the violation needed to be brought up to code.

Commissioner Townsend moved to adopt, on second and final reading, proposed Ordinance No. 2025-04 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, RELATING TO THE TEXT OF THE CITY OF MADISON LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, LDR 25-01, BY THE CITY COMMISSION, PROVIDING FOR AMENDING SECTION 8.2.3 ENTITLED FLOOD DAMAGE PREVENTION REGULATIONS, APPLICABILITY, BASIS FOR ESTABLISHING FLOOD HAZARD AREA BY CHANGING THE DATE OF THE FLOOD INSURANCE STUDY FROM FEBRUARY 3, 2017 TO APRIL 23, 2025; PROVIDING FOR AMENDING SECTION 8.9.4 ENTITLED FLOOD DAMAGE PREVENTION REGULATIONS, DEFINITIONS, MARKET VALUE, BY CHANGING THE DEFINITION OF MARKET VALUE; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Wilson. The meeting was opened for public comments. There were no comments. Motion passed 5-0.

Commissioner Townsend moved to adopt, on second and final reading, proposed Ordinance No. 2025-05 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, AMENDING SECTION 4(a) OF ORDINANCE NO. 2024-06, TO REMOVE THE REQUIREMENT THAT TO BE QUALIFIED TO SERVE AS A CODE ENFORCEMENT SPECIAL MAGISTRATE FOR THE CITY, A PERSON MUST HAVE BEEN ADMITTED TO THE FLORIDA BAR FOR NO FEWER THAN FIVE YEARS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. Commissioner Wilson seconded the motion. The meeting was opened for public comments. There were no comments. Motion passed 5-0.

Commissioner Townsend moved to approve and authorize the Mayor to execute the Contract for Special Magistrate Services between the City of Madison and Michael James Pope. The motion was seconded by Commissioner Wilson and passed 5-0.

Interim City Manager Brown suggested Request for Proposals (RFPs) be conducted for Professional Engineering Services and for Grant Writing/Grant Management Services. The Commissioners agreed and requested that he move forward with preparing the RFPs for the May 13, 2025 agenda.

The Commission discussed utilizing the ICMA and Florida City and County Management Association’s Senior Advisor Program to assist with filling the City Manager position. Interim City Manager Brown was asked to contact Senior Advisor Mark Ryan and request he come to the May 13, 2025 meeting and give his recommendations on how to proceed with the process.

There being no further business, the meeting adjourned at 6:45 p.m.

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ATTEST: J. Byron Poore, II Mayor/Commissioner

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Lee Anne Hall, City Clerk