

**MINUTES OF CITY COMMISSION MEETING
MADISON, FLORIDA
MARCH 20, 2018**

The City Commission met in a regular meeting at 5:30 p.m. in City Hall. Commissioner Rayne Cooks (District 1), Commissioner Ina Thompson (District 2), Commissioner Jim Catron (District 3), Commissioner Terry Johnson (District 4), and Commissioner Judy Townsend (District 5) were present.

City staff present were: Sarah Anderson-City Manager, Lee Anne Hall-City Clerk, George T. Reeves-Acting City Attorney, Bruce Jordan-Fire Chief, Reggie Alexander-Police Chief, and Efrem Edwards-Police Captain.

Commissioner Catron moved to adopt the agenda; seconded by Commissioner Townsend. Motion passed 4-0.

Acting City Attorney George T. Reeves swore in Commissioner Rayne Cooks (District 1), Commissioner Terry Johnson (District 4), and Commissioner Judy Townsend (District 5).

Commissioner Townsend moved to appoint Commissioner Thompson as Mayor and re-appoint herself as Mayor Pro-Tem. The motion was seconded by Commissioner Johnson and passed 5-0.

A plaque of appreciation was presented to Commissioner Cooks for her service as Mayor from March, 2017 – March, 2018.

Commissioner Catron moved to adopt the consent agenda, as amended: (a) Minutes of February 13, 2018 Regular Meeting, (b) Minutes of March 6, 2018 Special Meeting, (c) RESOLUTION AUTHORIZING THE EXECUTION OF A TRAFFIC SIGNAL MAINTENANCE AGREEMENT/AMENDMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE CITY OF MADISON, FLORIDA, (d) Water Conservation Proclamation, (e) AMENDED INTERLOCAL AGREEMENT CREATING THE NORTH CENTRAL FLORIDA REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM, (g) Fire/Rescue Department Report, and (h) Police Department Report. The motion was seconded by Commissioner Cooks and passed 5-0. (Consent agenda item (f) "Procurement Policies and Procedures" was moved to the regular agenda.)

During Citizens Participation, Mr. Craig Anderson addressed the Commission concerning code enforcement.

Commissioner Catron moved to approve the City's amended Procurement Policies and Procedures. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to adopt, on second and final reading, proposed Ordinance No. 2018-2 – AN ORDINANCE OF THE CITY OF MADISON, FLORIDA, RELATING TO THE TEXT OF THE CITY OF MADISON LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, LDR 18-01, BY THE CITY COMMISSION, PROVIDING FOR AMENDING SECTION 4.12.7 ENTITLED MINIMUM YARD REQUIREMENTS TO ADD MINIMUM YARD REQUIREMENTS FOR MINI-SELF-STORAGE BUILDINGS WITHIN THE "CI" COMMERCIAL, INTENSIVE ZONING DISTRICT; PROVIDING FOR AMENDING SECTION 4.12.11 ENTITLED MINIMUM OFFSTREET PARKING REQUIREMENTS TO ADD MINIMUM PARKING REQUIREMENTS FOR MINI-SELF-STORAGE BUILDINGS WITHIN THE "CI" COMMERCIAL, INTENSIVE ZONING DISTRICT; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by

Commissioner Cooks. The meeting was opened for public comments. There were no comments. Motion passed 5-0.

City Manager Sarah Anderson advised that \$33,000.00 was appropriated in the current budget for the installation of SCADA at Barrsfield Well, Chason Well, and Coody Well. However, the proposal received from Data Flow Systems for providing and installing the equipment had come in at \$34,104.00. Commissioner Catron moved to approve the expenditure and to amend the current year budget for the difference. The motion was seconded by Commissioner Johnson and passed 5-0.

Commissioner Cooks moved to approve a \$750.00 contribution to Florida Rural Water Association for engineering assistance with the permitting for the chlorine conversion from gas to liquid (NaOCl) for the city's potable water system. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Catron moved to award the bid for IT services to Inspired Technologies. The motion was seconded by Commissioner Townsend and passed 5-0. The Commission requested copies of all bids received.

City Manager Sarah Anderson discussed improving security in City Hall and provided a quote for doing so. Commissioner Cooks moved to direct staff to research possible grants and obtain additional quotes for the project. The motion was seconded by Commissioner Catron and passed 5-0.

The Commission discussed vacancies on the Planning and Zoning Board.

Commissioner Catron advised that he was resigning as the City's representative on the Madison County Tourist Development Council. Action on the vacancy was tabled until a future meeting.

City Clerk Lee Anne Hall presented the Financial Report.

City Manager Sarah Anderson gave the City Manager's Report. Items discussed were (a) upcoming ethics training opportunities, (b) the newly implemented Employee Recognition Program, (c) an update on the city's new website, (d) status of the security cameras at Lanier Field, and (e) ID badges for city employees.

Acting City Attorney Reeves discussed the litigation with North Florida Community College. It was the consensus of the Commission that an Attorney/Client Session be scheduled to discuss the matter.

The Commission discussed the process for the City Manager's six month evaluation.

Commissioner Catron moved to adjourn; seconded by Commissioner Townsend. Motion passed 5-0. The meeting adjourned at 7:00 p.m.

ATTEST:

Ina Thompson, Mayor/Commissioner

Lee Anne Hall, City Clerk

